

RECORD OF PROCEEDINGS
MINUTES OF THE GRANDVIEW HEIGHTS SCHOOLS BOARD OF EDUCATION
Regular Meeting – November 13, 2019

The Grandview Heights Schools Board of Education met in regular session at the Brotherhood of Rooks Media Center in the Grandview Heights High School.

Call to Order: President Jesse Truett called the meeting to order at 7:00 p.m.

Roll Call	Members Present:	Members Absent:
	Eric Bode	
	Debbie Brannan	
	Melissa Palmisciano	
	Jesse Truett	
	Molly Wassmuth	

Pledge of Allegiance was said and a moment of silent meditation was held.

Recognition/Presentations – PTO and Booster Organizations

The following representatives presented to the Board of Education on their respective booster groups for the 2019-2020 school year:

- Boys Soccer Boosters – Joe Bechtel
 - Funds are held at First Merchants Bank;
 - Planned fundraisers are primarily youth soccer camp (which runs through the high school athletic department) and a euchre tournament, which generally raises \$5,000-\$6,000.
 - Planned expenditures include senior night supplies, team banquet, a scholarship, away-game meals, and miscellaneous team supplies.
- Vocal Music and Theater Boosters – Laurie Clark
 - Funds are held at First Merchants Bank;
 - Planned fundraisers include the Coffee House and advertising/concessions/flowers at the Fall Play and Spring Musical;
 - Planned expenditures include supplies for the Fall Play and Spring Musical, 3 scholarships, and Vocal Music program supplies and entry fees.

Mr. Truett thanked Mr. Bechtel and Mrs. Clark for presenting an overview of their respective organization's plans and initiatives for the 2019-2020 school year, and also thanked them for their commitment and work in supporting the students and athletes of Grandview Heights Schools.

Presentation – Mrs. Angie Ullum, Principal, Stevenson Elementary

Mrs. Angie Ullum presented to the Board on "Preparing Stevenson Elementary Students for Tomorrow" which focused on collaboration, communication, creativity, critical thinking, and citizenship.

Motion 20-034 (Minutes) Mrs. Brannan moved to approve the minutes from the following meeting:

- a. Regular Meeting, October 9, 2019

Mr. Bode seconded the motion.

Mrs. Palmisciano reported the following correction to the October 9th meeting minutes: The nondiscrimination language being proposed in the first reading of Board policies AC, GBA, and JB should include sexual orientation, gender identity, and gender expression in addition to "sex" (e.g. gender), not in place of it.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0

Motion 20-035 (Treasurer's Reports) Mr. Bode moved to approve the October 2019 Treasurer's reports and accept payment of the October, 2019 bills for all funds.

Mrs. Palmisciano seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Superintendent/Treasurer Committees & Liaisons Reports

- **Core Team** – Mr. Jesse Truett reported on the following updates from the Core Team:
 - The first facility site bid package has been released with a November 21st deadline;
 - The Core Team and Communications Committee is working with the builder on plans for groundbreaking;
 - The Core Team continues to meet bi-weekly, with the administration working through logistics on a daily basis;
 - While every effort is being made to minimize the disruption during the construction process, it is important to understand there will be inconveniences throughout the process;
 - Rob Brown and Shawn Hinkle have been working with staff on logistics issues in anticipation of some of the inconveniences that will arise throughout the process;
 - Plans are being made for a Neighborhood Meeting in January;
 - Superintendent Andy Culp will be doing monthly “Hard Hat Updates” on video to provide the community with updates on what is happening with the construction project.
- **Finance Committee** – Mr. Bode reported the Finance Committee met on November 11th and is currently working on capturing/documenting the entire arrangement with the bond levy, the GV Yard TIF renegotiation, and the TIF funds being used to subsidize the bond levy, such that years from now, anyone on the Board or in the school administration would have the history on what was done and why.
- **Communications** – Mr. Culp reported on the following items:
 - Financial Prospectus;
 - “Hard Hat Updates” during the construction process;
 - Winter Newsletter will focus on facilities;
 - Communication of the recent threat at GHHS.
- **Wellness for Life & Start Talking Grandview** – Mrs. Brannan reported on the Start Talking Grandview event, “Not Our Kids, Not in Grandview” to be held at the Grandview Heights Public Library on Thursday, November, 14th. Mr. Culp also reported that Kyle Mahan and a team of administrators recently visited Bexley Schools’ cafeteria to learn about the healthy options in their food service program.
- **GH/MC Education Foundation** – Mrs. Brannan reported the GHMCEF Board met yesterday and discussed the February, 2020 gala and a possible donor appreciation event in January.
- **OSBA/Legislative** – Ms. Wassmuth reported on the recent OSBA Capital Conference and the legislative platform discussed at the delegate meeting.
- **City of Grandview Heights** – Mrs. Palmisciano provided an update on the Marble Cliff Mansion abatement request:
 - Developer originally requested a 100% abatement for 12 years (renovation portion) and 15 years (new construction);
 - The request was recently reduced to 50% so the Board of Education is not required to vote on the abatement;
 - Marble Cliff Village Council will be voting on the 50% abatement on November 18th;
 - The abatement reduction from 100% to 50% will result in approximately an additional \$2 million in tax revenue to the school district over the 15 year life of the abatement.

Mr. Truett also reported that district officials recently met with Mayor Ray DeGraw and Mr. Patrik Bowman to continue discussions about the site plan of the school district facility project.

Superintendent’s Report Teaching and Learning

On November 6-7, GHHS Environmental Science students, along with their teacher RaeAnna Wieland, participated in an area-wide Teen Eco Summit at the Columbus Zoo and Aquarium.

On Friday afternoon, GHHS will run three sessions of “Passion Projects” whereby teachers will have the opportunity to teach students about a passion of theirs (three different times that day) and students will have a choice on which sessions to attend. Also in the afternoon, New York Times crossword puzzle master Will Shortz, will work on a special project with AP Stats students and then share his passion of ping pong by playing with students.

Grandview Heights High School hosted a College Seminar for Students with an IEP or 504 at GHHS on Tuesday, November 12. The seminar was co-sponsored by Grandview Heights, Upper Arlington, Dublin, Hilliard, Westerville, and Worthington School Districts.

At EILMS, sixth grade Science students have designed their own plant lab including a list of procedures, developing their own independent and dependent variables, and keeping electronic journals. These laboratory activities will be connected to all curriculum areas.

Middle School Band Concerts are tonight in the GHHS Auditorium.

Stevenson Elementary students have been busy writing thank you letters to veterans and collecting foodstuffs for Heart to Heart food pantry. Students in GHHS Intervention Specialist Sara Hager's class then delivered and organized 1,000+ pounds of food at Heart to Heart.

Congratulations to Junior Derek Amicon who won the Division III Boys Cross Country State Title and to Senior Chris Miller who made four state appearances in four years.

Congratulations to our Theatre Department, Director April Olt, and the cast and crew for a successful fall play!

AND Good luck to the Bobcats as they make their second appearance in the football playoffs against Mechanicsburg this Friday at Hilliard Darby High School!

District Wide

On November 15, our entire district will be participating in Hands of Gratitude for the second consecutive year. Advance thanks to all of our student, parent, and community volunteers who help make this experience possible! Thank you to Dr. Jamie Lusher for once again coordinating this district-wide experience!

Grandview Heights Schools has acquired a new Mitel phone system district-wide that will enhance efficiency, communication, and safety. Thank you to Chris Deis and the Technology Department for their efforts!

Community Engagement

Several staff members have represented Grandview Heights Schools with presentations lately:

- Amber Nickels, Mental Health Specialist, presented at the All Ohio Counselor Conference on November 7. Her workshop session was titled *Positive Mental Health and the Twice Exceptional (2e) Child*. Bryan Stork, GHHS School Counselor, also presented at the All Ohio Counselor Conference. His session was entitled *Screaming Back at Mental and Behavioral Health: Reaching those who Struggle through Peer Messaging and Rock and Roll*.
- Amber Nickels presented at the OSBA Capital Conference on November 11. The panel presentation was with Sam McMasters from Bexley Schools and Jessica Dawso from Scott Scriven LLP. The title of the presentation was *Supporting Students with Mental Health Concerns*.
- Dr. Jamie Lusher and Principal Angie Ullum also presented at the OSBA Capital Conference. Their presentation was titled *Commit to What Matters – Leadership*.

On Thursday, November 14, at 6:30 p.m. at the Grandview Heights Public Library, Start Talking Grandview will present a parent panel discussion titled Not Our Kids, Not In Grandview about teen and young adult substance misuse behaviors and consequences. Panelist include the Honorable Stephen McIntosh, Franklin County Courts; Dr. Sara McIntosh; Katie Clifford, J.D.; and Louis Essig, GHHS alumnus. The presentation is free and open to the adult public.

On Friday, November 15, from 7 to 9 p.m., the Grandview Singers will perform in a joint choral concert with the Upper Arlington High School vocal music, and the Bowling Green State University Men's Chorus at Trinity United Methodist Church.

Many thanks to the Stevenson Elementary PTO and staff for hosting a successful Holiday Bazaar last weekend.

Great article in ThisWeek News this week titled **Grandview Heights: High school coffee shop keeps eyes open, teacher's work alive** – check it out!

We continue to post Friday Facts on Facebook and have begun semi-regular News & Announcement community blasts from the Superintendent's Office.

Stay up to date by visiting www.ghschools.org and follow us on Facebook at Grandview Heights Schools.

Recommendations from Superintendent to the Board of Education:

First Reading (Board Policy and Procedure)

1. Board Policies – First Reading
Recommend the board consider on first reading the following policies:
 - a. EEA – Student Transportation Services
 - b. EFG – Student Wellness Program
 - c. GBK – No Tobacco Use on District Property by Staff Members (Version 2)
 - d. IGBE – Remedial Instruction
 - e. IKE – Promotion and Retention of Students
 - f. IKF – Graduation Requirements
 - g. JEDA – Truancy
 - h. JGD – Student Suspension
 - i. JGE – Student Expulsion
 - j. JFCG – Tobacco Use by Students (Version 1)
 - k. JFCG – Tobacco Use by Students (Version 2)
 - l. KGC – Smoking on District Property (Version 1)
 - m. KGC – No Tobacco Use on District Property (Version 2)
 - n. DN – School Properties Disposal
 - o. EEAA – Eligibility Zones for Pupil Transportation
 - p. IGDJ – Interscholastic Athletics
 - q. BJA – Liaison with School Boards Associations

Motion 20-036 (Board Policy and Procedure) Mrs. Palmisciano moved to approve the following:

1. Board Policies - Final Reading
Recommend the board approve the following policies on final reading:
 - a. AC – Nondiscrimination
 - b. GBA – Equal Opportunity Employment
 - c. JB – Equal Educational Opportunities

Ms. Wassmuth seconded the motion.

Mrs. Palmisciano provided clarification on the nondiscrimination language being proposed in these policies. She explained that in addition to sex (e.g. gender), sexual orientation, gender identity, and gender expression were being added.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Motion 20-037 (Business and Finance) Mr. Bode moved to approve the following:

1. META
Recommend the board approve a Master Service Agreement with META effective July 1, 2019 through June 30, 2020.
2. OHM
Recommend the board approve a proposal from OHM to perform a topographic survey and roadway vacation of Fairview Ave.
3. Purchased Service Agreement
Recommend the board enter into a purchased service contract with the Educational Service Center of Central Ohio.
4. OSBA Policy Services Agreement
Recommend the board approve an agreement with Ohio School Boards Association for policy update and web hosting services.
5. Flu Shot Clinic Agreement
Recommend the board approve an agreement with Giant Eagle, Inc. for an employee flu shot clinic.

6. Master Exchange of Services Agreement
Recommend the board approve the Master Exchange of Services Agreement with The Ohio State University for bi-annual exchange of services.
7. Reach Educational Services LLC Contract
Recommend the board approve a contract with Reach Educational Services LLC for the purpose of providing an educational placement.
8. Purchased Service Agreement
Recommend the board approve an agreement with the Educational Service Center of Central Ohio for the provision of services.
9. Budget Adjustments
Recommend the board approve the following adjustments to estimated receipts and appropriations:
 - a. Rooks Media Center (018-9045) \$1,634.50
 - b. Student Wellness & Success Funds (467) \$25,000.00

10. Disposal of Items
Recommend the board approve the disposal of the following items:

7257	IMAC CTO 21.5/3.06/500GB"	Past End of Life
7305	MACBOOK	Past End of Life
7297	MACBOOK	Past End of Life
7306	MACBOOK	Past End of Life
7291	MACBOOK	Past End of Life
7294	MACBOOK	Past End of Life
7505	MACBOOK PRO	Past End of Life
7299	MACBOOK	Past End of Life
7296	MACBOOK	Past End of Life
7303	MACBOOK	Past End of Life
7293	MACBOOK	Past End of Life
7301	MACBOOK	Past End of Life
7309	MACBOOK	Past End of Life
6991	MACBOOK COMPUTER 13 WHITE 2.4GHZ INTEL"	Past End of Life
7458	APPLE MACBOOK PRO	Past End of Life
7127	MACBOOK, 13-INCH WHITE LAPTOP COMPUTER	Past End of Life
7504	APPLE MACBOOK PRO	Past End of Life
7383	MACBOOK PRO 13 INCH	Past End of Life
7131	MACBOOK, 13-INCH WHITE LAPTOP COMPUTER	Past End of Life
7126	MACBOOK, 13-INCH WHITE LAPTOP COMPUTER	Past End of Life
7128	MACBOOK, 13-INCH WHITE LAPTOP COMPUTER	Past End of Life
7125	MACBOOK, 13-INCH WHITE LAPTOP COMPUTER	Past End of Life
7311	MACBOOK PRO 13 INCH	Past End of Life
6994	MACBOOK COMPUTER 13 WHITE 2.4GHZ INTEL"	Past End of Life
7124	MACBOOK, 13-INCH WHITE LAPTOP COMPUTER	Past End of Life
7129	MACBOOK, 13-INCH WHITE LAPTOP COMPUTER	Past End of Life
7130	MACBOOK, 13-INCH WHITE LAPTOP COMPUTER	Past End of Life
7913	MACBOOK AIR	Past End of Life
7542	APPLE MACBOOK PRO	Past End of Life
7928	MACBOOK AIR	Past End of Life
7376	MACBOOK PRO	Past End of Life
7457	APPLE MACBOOK PRO	Past End of Life
7461	APPLE MACBOOK PRO	Past End of Life
7373	MACBOOK PRO	Past End of Life
7372	MACBOOK PRO	Past End of Life
7453	APPLE MACBOOK PRO	Past End of Life
7460	APPLE MACBOOK PRO	Past End of Life
7375	MACBOOK PRO	Past End of Life
7455	APPLE MACBOOK PRO	Past End of Life

7187 MICROBOARDS QUICK DISC CD/DVD DUPLICATOR Past End of Life
006965 CANON VIDEO CAMERA Obsolete
006942 CANON VIDEO CAMERA Obsolete

11. Resolution Accepting Gifts of Certain Stock and Authorizing the Sale Thereof (RC 3313.36)
WHEREAS, the School District anticipates receiving gifts of stock (collectively, the "Stock") from Bill and Nancy Boardman (collectively, the "Donor") from time to time; and

WHEREAS, the Stock is not a permissible investment for the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Grandview Heights City School District, Franklin County, Ohio, that:

Section 1. The Treasurer of the School District (the "Treasurer"), or any other appropriate officer of the School District, is hereby authorized and directed to sell the Stock on behalf of the School District through a registered broker-dealer as soon as practicable. Proceeds of such sale shall be deposited in the School District's USAS Fund 003 (Permanent Improvement) and funds used for the creation of a new outdoor learning space as donated by Nancy and Bill Boardman out of great affection for the Grandview Heights School District and in honor of the Class of 1959 and the significant number of Boardman family members who have attended our schools. Such proceeds shall be invested as permitted by R.C. Chapter 135 pending expenditure.

Section 2. The Treasurer, or any other appropriate officer of the School District, is authorized and directed, in the name and on behalf of the School District: (i) to do any and all acts or things; (ii) to execute, acknowledge, file, and deliver any and all certificates, instruments, documents, or other papers; and (iii) to pay such fees and expenses, in each case as may be necessary, convenient or appropriate in order to carry out and comply with the terms and provisions of this resolution.

Section 3. A small plaque acknowledging the generosity of the Donor shall be placed in an appropriate location selected by the School District in consultation with the Donor.

Section 4. Any and all actions taken by any of the officers of the School District that would have been authorized by this resolution but for the fact that such acts were taken prior to the passage of this resolution, are hereby severally authorized, approved, ratified, confirmed and adopted.

Section 5. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

12. Donations
Recommend the board accept the following donations:

- a. \$2,500 from the GHHS PTO for the Hands of Gratitude Experience
- b. \$2,500 from the RLS PTO for the Hands of Gratitude Experience
- c. \$15,512.50 from the Bobcat Boosters to the Athletic Department
- d. \$2,135.55 from the Band Parents Association for band hats and raincoats
- e. \$850 from the Northwest Kiwanis Club for the Citizen of the Month Program

13. Donations in Memory of Robert L. "Butch" Newland
Recommend the board accept the following donations in memory of Robert L. "Butch" Newland for the purpose of facility improvements in his honor:

- a. \$15 from Richard Tarini
- b. \$20 from Patricia Caccamo
- c. \$25 from Frederick Towns
- d. \$25 from Mark and Jean Crawford
- e. \$25 from Thomas and Linda Williams
- f. \$25 from Donald and Paula Baur
- g. \$50 from Robert and Amy Click
- h. \$50 from Marylou and Richard Posey

- i. \$50 from Lou Ann and Richard Andrews
- j. \$50 from David and Jeanne Schoedinger
- k. \$50 from Cheri and John Grant
- l. \$50 from Karen Pollock
- m. \$100 from Philip and May Fulton
- n. \$100 from John and Loraine Lind
- o. \$100 from Terrie Conrad
- p. \$250 from Jay and Joyce Schoedinger
- q. \$100 from Karen Gwynne
- r. \$50 from Linda Newland

Ms. Wassmuth seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Motion 20-038 (Personnel) Mrs. Palmisciano moved to approve the following:

1. Increase in FTE
Recommend the board approve an increase in FTE for the following teacher contract, effective November 1, 2019:
 - a. Allison Kukura; Teacher, from .5 FTE to 1.0 FTE
2. Classified Employee
Recommend the board approve the following classified employee:
 - a. Carol Price; Cook, 2 hours per day, Step 8, \$15.46 per hour, effective November 6, 2019, pending successful FBI/BCI background check results
3. OHSAA Tournament Worker Payments
Recommend the board approve the following payments for the OHSAA Tournament Workers:
 - a. Ticket Taker/Seller - \$25 per game
 - b. Announcer - \$25 per game
 - c. Athletic Trainer - \$60 per game
 - d. Site Manager - \$75 per game
4. Supplemental Contracts (GHEA, Article X, pg. 33-35)
Recommend the board approve the following supplemental contracts for licensed employees for the 2019-2020 school year:
 - a. Ray Corbett; Basketball, Boys Head Coach, Class I-3, \$7,351.58
5. Supplemental Contracts (GHEA, Article X, pg. 33-35)
WHEREAS, the Board of Education has offered the following position(s) to those employees of the District who are licensed individuals and no such employee(s) qualified to fill the position(s) have accepted them/(it); and

WHEREAS, the Board of Education advertised the following positions as available to any licensed individual who is qualified to fill the position and who is not an employee of the Board, and no such person has applied for and accepted the position(s);

THEREFORE, BE IT RESOLVED, the Board of Education of Grandview Heights Schools hereby employ the individuals to fill the following positions for the 2019-2020 school year:
 - a. Lauren Heldt; Basketball, 7th Grade Girls, Class V-1, \$2,520.54
 - b. Tom Lehman; Basketball, 7th Grade Boys, Class V-2, \$3,150.68
 - c. Rod Overmeyer; Basketball, Boys Assistant Coach, Class IV-2, \$3,570.77
 - d. Chris Panknin; Wrestling, Assistant Varsity Coach, Class IV-1, \$1,470.32 (.5 FTE)

6. Substitute Teacher Pay
Recommend the board approve the following changes to substitute teacher pay:
 - a. Regular pay rate of \$100 per day, effective November 6, 2019

7. Kids' Club Personnel
Recommend the board approve the following Kids Club personnel:
 - a. Kayla Beight; Recreation Leader, \$12.57 per hour, effective November 4, 2019
 - b. Damon Rothgeb; Recreation Leader, \$13.21 per hour, effective October 25, 2019

8. Kids' Club Position Changes
Recommend the board approve the change in position for the following employees for the 2019-2020 school year, effective November 14, 2019:
 - a. Mackenzie Bailey from Recreation Leader at \$12.51 to a Team Leader at \$13.62
 - b. Shane Carney from Recreation Leader at \$12.59 to a Team Leader at \$13.62

Mrs. Brannan seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Motion 20-039 (Co-Curricular Activities and Extra-Curricular Activities) Mrs. Brannan moved to approve the following:

1. Field Trip
Recommend the board approve a field trip for the FIRST Robotics Team to the Miami Valley Regional FIRST Competition in Dayton, Ohio:
 - a. February 26-29, 2020
 - b. Approximately 26 students/3 chaperones
 - c. Travel by van
 - d. \$200-300 cost to student

2. Co-Curricular and Extra-Curricular Volunteers
Recommend the board approve the following volunteers:
 - a. William Alexander
 - b. Sandra Binning
 - c. John Bova
 - d. Jeremy Brooks
 - e. Amanda Campbell
 - f. Chloe Cooper
 - g. Molly Evans Curnutte
 - h. Matthew Green
 - i. Julie Hallas
 - j. Robert Hatta
 - k. Tania Heren
 - l. James Herlihy
 - m. Rikki Hill
 - n. Michael Hughes
 - o. Amy Kohler
 - p. Elizabeth Mescher
 - q. Katherine Messina
 - r. Timothy Messmer
 - s. Robert Mickley
 - t. Keli Miller
 - u. Maria Miller
 - v. Jonathan Murphy
 - w. Stephanie Graubner Nelson
 - x. Linda Peters
 - y. Philip Peters

- z. Eric Reo
- aa. Elisabeth Root
- bb. Stephanie Stein
- cc. David Stone
- dd. Terra Welsh
- ee. Lisa Young

Mrs. Palmisciano seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Motion 20-040 (Executive Session) Mrs. Palmisciano moved to enter into Executive Session for the following purpose:

- a. To consider the purchase of property for public purposes or the sale of property at competitive bidding.

Mrs. Brannan seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

The Board of Education entered into Executive Session at 8:17 p.m.

Mr. Truett also invited Mr. Kevin Guse and Mrs. Emily Gephart into Executive Session.

The Board of Education returned to Regular Session at 9:07 p.m.

Motion 20-041 (Adjourn) Mrs. Palmisciano moved to adjourn the meeting. Mrs. Brannan seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

President Truett declared the meeting adjourned.

ATTEST:

President

Treasurer